

# Highland Elementary HEPTO Meeting Minutes

## Monday, February 4th, 2019

### Present:

Mrs. Colaianne, Amber Reed, Shannon Gordinier, Raeyanna Boesch, Laura Beach, Kellie Barry (phone), Sarina Carr, Mandy Bax, Shanna Murray, Jessica Mathiak,Carolynn Michelis, and Samantha Lado.

### Welcome :

A Welcome was delivered by our new President Amber Reed in which she introduced herself to the group, sharing her previous experiences serving PTO organizations both as a member and in leadership roles. Welcome Amber Reed! We look forward to working together to serve our school community.

### Treasurer Report:

- Shannon reviewed the budget, reporting that the deposit for the yearbooks purchase has been placed using ear marked funds. The funds spent will be reimbursed as funds from student sales are received.
- The line item for the scholarship funds discussed in January's general meeting has been added to the Budget. The funds currently total \$626.82.
- Shannon reported that the first grade classes hold a credit for field trip busses due to their forgoing a reimbursement for furniture purchases made.

### Staff Report :

- Mrs. Colaianne discussed the steady decline of the some of the earlier smart boards purchased ten years ago as they are beginning to age. These units are proving to be problematic to use reliably during instruction and are also proving to be difficult to trouble shoot and make operational in a timely manner. The group discussed possible solutions to the smart board concern. One solution discussed was to establish a line item on the budget to begin saving annually for the future replacement of these devices. The plan would be to purchase new smart boards in phases as they become obsolete, replacing them with new models that are portable and more convent swell less expensive as the technology has changed and lowered in price since the last purchase was made. A brief discussion was had to check with Mrs. Woodruff and the district to see if there are any larger plans to update this technology or purchase some or all of the needed units through other budgets. Thank you Mrs. Colaianne for being our teacher representative this month.

### Old Business :

- Thank you to all of our Highland Elementary School students and families for supporting the Kids Heart Challenge. Despite all of the snow days leading up to the event, the district was able to successfully raise more than \$60,000 in support of the American Red Cross and their work with families touched by heart disease. Thank you for spreading the word and working together to support this wonderful cause. Go Hounds!

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### Old Business Continued :

- The Number Ninjas are currently meeting after school on Wednesdays until 4:45pm. Laura Beach and Shanna Murray are currently reaching out for additional volunteers to assist them in teaching the math games to the students. There are a large number of K-3 students and additional volunteers will ensure that students receive the support and instruction in small groups that they will need for the upcoming Mathpentathlon, March 21st, 2019 at Milford High School. Laura is finalizing the cost of entry and for student t-shirts. She will report back if scholarship funds are needed.
- Raeyanna Boesch and Shannon Gordiner are in the process of drafting language to propose to the group for review, discussion, and adoption addressing HEPTO electronic communication and social media best use and practices to be added to the bylaws. The discussion of this language will take place at the April 2019 Meeting.
- An Author visit is tentatively scheduled for this Spring. Mrs. Woodruff has reached out to an author to visit students to share a message on kindness. The specific date for this visit is to be determined.
- Shanna has signed the contract to have the school store activity again next winter. The discussion on how to structure was tabled until Fall 2019.

### Upcoming Activities :

#### • Math Pentathlon -

The district Math Pentathlon is scheduled for March 21st, 2019 at 6:30pm at Milford High School.

#### • Spring Fling-

Spring Fling is scheduled for May 31st, 2019.

The second Spring Fling planning meeting is scheduled for Friday, February 11th, 2019 at 2:30pm.

#### • Lego Club -

Lego Club is scheduled for February 21st - March 28th, 2019. The activity leads are Kellie Barry and Jessica Mathiak. They will be sending home information flyers for students soon.

### Next HEPTO Meeting :

The next HEPTO Meeting is scheduled for Monday, March 11th @ 9:30 am.

If you are unable to attend the meeting, but would like to offer support or suggestions please let us know - [HEPTO@yahoo.com](mailto:HEPTO@yahoo.com)